

**NOTICE NO. HRM 05/4/2018**

**STAFF VACANCY**

**PUBLIC SAFETY**

**CHIEF TRAFFIC OFFICER**

**SALARY SCALE: R470 176.68 – 610 307 .08**

**(TASK GRADE 16)**

<b>KEY PERFORMANCE AREAS</b>	<b>REQUIREMENTS</b>	<b>EXPERIENCE</b>
<ul style="list-style-type: none"><li>• Be responsible for the management and coordination of municipal traffic service function -law enforcement traffic transgression and municipal by-law</li><li>• Plan and facilitate law enforcement operations and ensure that all traffic regulations and laws are effectively enforced</li><li>• Be responsible for the execution and management, development, planning and design functions with regard to the traffic management plan.</li><li>• Develop short, medium and long-term law enforcement strategies</li><li>• Conduct research and inspection – come with intervention initiatives in</li></ul>	<ul style="list-style-type: none"><li>• Traffic Officer Diploma; Transport Management</li><li>• Registration as a Traffic Officer</li><li>• Ability to work under pressure</li><li>• Computer literacy and Financial Management Skills</li><li>• Good human relations, communications &amp; interpersonal skills</li><li>• Valid code B driving license. A valid Code EC and /or Code A driver's license would be an added advantage</li><li>• Excellent management /leadership skills</li><li>• Knowledge of the legislative framework impacting on Local Services</li><li>• Conflict handling skills and ability to give attention to detail</li><li>• High level of responsibility</li><li>• No criminal record</li><li>• Good interpersonal skills and writing skills</li></ul>	<ul style="list-style-type: none"><li>• At least 3 years working as Traffic Officer</li><li>• 4 years in a Supervisory or Middle Management experience</li><li>• Must be eligible to be appointed as a Peace Officer, as per the criminal Procedures Act of 1977 as amended</li></ul>

<p>addressing the expansion of traffic demands in line with the IDP of the Municipality</p> <ul style="list-style-type: none"><li>• Develop and institute an effective reporting system in the section to aid council in the management of the service delivery</li><li>• Administering road accidents, road safety unit and supporting emergence and rescue personnel during major disasters</li><li>• Managing and ensure that any risk to public safety or contravention to traffic regulations and laws are identified and corrective measures enforced on offenders</li><li>• Managing and coordinates speed checking, road blocks, special operations, traffic patrol, duties and attends to courts cases</li><li>• Maintain effective and efficient stakeholder's relation and ensure all general protocols, policy and procedures are adhere to.</li><li>• Manages and ensure administrative sequences related to statutory documentation, registers and statistics are performed</li></ul>	<ul style="list-style-type: none"><li>• Extensive knowledge of Traffic legislation regulations and Policies including the Road Traffic Act of 1996</li></ul>	
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**CLOSING DATE: - FRIDAY, 11 MAY 2018 at 12:00**

The Enoch Mgijima Local Municipality is an equal opportunity employer. People from designated groups are encouraged to apply.

Any person who endeavours to canvass either a Councillor or an Official for this position will immediately be disqualified.

**Comprehensive Curriculum Vitae with a covering letter and certified copies of qualifications, ID must be submitted to the Human Resource Department at 70 Cathcart Road, Town Hall Building, Komani, 5320.**

**OR**

**57 John Vorster Drive Sterkstroom**

**OR**

**Human Resource Department at 39 Smith Street, Molteno, 5500.**

**OR**

**Human Resource Department at NO 12A Murray Street, Tarkastad, 5370.**

Normal fringe benefits will be applicable.

***Please note: If no response is received within a month after the closing date of this advert, your application must be regarded as unsuccessful.***

*Any persons who do not understand the content of this advert are invited to contact Mr M. Ngxobongwana at the Corporate Services office on 045 - 8072608 or 70 Cathcart Road, Komani during office hours.*

*Umntu ongayi qondiyo lengxelo uyacelwa aqhakamshelane no Mnu M. Ngxobongwana kwi-ofisi ye-Corporate Services kule nombolo 045 - 8072608 kwanombolo 70 Cathcart Road, Komani ngamaxesha omsebenzi 08:00 ukuya kwicala lentsimbi yesine.*

*Esi saziso singafumaneka ngolwimi lwesiXhosa kwi-ofisi ka Sosiba we-Dolophu; kwisakhiwo seHolo yeDolophu, kwi- Cathcart Road kuKomani.*

**C. MAGWANGQANA**  
**MUNICIPAL MANAGER**

**TOWN HALL**  
**CATHCART ROAD**

